



# City of Raymond WASHINGTON

230 Second Street, Raymond, WA 98577

## **COUNCIL PROCEEDINGS November 6, 2017**

### **REGULAR COUNCIL MEETING**

**Mayor Steve Jones** and Council Members Colby Rogers, Chris Halpin, Pam Nogueira, Wm Ian Farrell, Ryan Porter, Dee Roberts and Kaley Hanson were present for the regularly scheduled City Council meeting at 6:00 PM on the 6<sup>th</sup> of November in Council Chambers at 230 Second Street, Raymond, Washington. Officers present were Clerk/Treasurer Gretchen Sagen and Police Chief Chuck Spoor. Public Works Director Eric Weiberg and Fire Chief Todd Strozyk were absent.

**Mayor Jones** called the meeting to order, followed by the Pledge of Allegiance. Council Member Dee Roberts moved to approve the minutes of October 16, 2017 meeting, the Agenda and Consent Agenda for tonight's meeting. Council Member Farrell would like to amend the Agenda by adding an Executive Session regarding Potential Litigation to the Agenda as Item 8A. Council Member Ryan Porter seconded the motion and it carried with all members present voting aye.

<b>CLAIMS No. 60455</b>	<b>\$71,925.51</b>
<b>CLAIMS No. 60480 through No. 60542</b>	
<b>PAYROLL No. 60456 through No. 60479</b>	<b>\$153,732.99</b>
<b>EFT DEBIT - OCT 2017</b>	<b>\$12,253.46</b>

### **COMMUNICATIONS**

Clerk/Treasurer Sagen announced that there is an AWC Elected Official Training in Olympia on December 2, 2017 from 8:30 AM to 3:00 PM with lunch provided. She also announced that it is mandatory by our Risk Pool Insurance Carrier, AWC, that all City Council Members take this training. Council Member Roberts and Sagen will try and coordinate a day and time so a trainer can come down to Raymond and South Bend and will facilitate co-op training for the newly elected City Council Members from both cities.

### **ITEMS FROM THE PUBLIC NOT ON THE AGENDA**

Jessica Porter was in attendance representing Pacific County Community Trails. It's a newly formed North County non-profit group to improve public access to outdoor trails in Pacific County via hiking, biking or equestrian. They are working directly with Washington State Parks and are looking to extend the paving of the Willapa Hills Trail from city limits to Menlo or Lebam. The trail will be ADA accessible and the group is looking for local support from the City of Raymond. There are grants available and they are looking at grant funding for \$500,000 to one million dollars. The Mayor and Council thanked Jessica for coming to the meeting and will support the project in any way.

Tony Nordin was in attendance speaking on behalf of the Theater Advisory Group. The group had turned in a budget to Clerk/Treasurer Sagen of about half of what last years was. Maintenance and salaries were cut for 2018's budget.

Erik Holland, Theater Manager, was in attendance asking permission from the Council for Maneman Electric to do some electrical work in the amount of \$1,000 to \$1,500 for the 2 apartments to be up to code so the City can rent out the apartments. Council Member Kaley Hanson would like to see the two apartments totally refurbished and made into an Air Bed & Breakfast instead of monthly apartment rentals. After a lengthy discussion, the Mayor asked Council Member Hanson to come up with a Business Plan of some kind to present to the Council for a 2018 project.

Bill Cantella, was in attendance, he is looking at starting an ice cream parlor and is interested in the Community Center where Liang's is currently located next to the Raymond Theater. Discussion was held regarding the space and Council Members would like the space being turned into a Community Center Rental instead of a restaurant. Mr. Cantella was not happy about this. After discussion was held, Council Member Halpin asked Mr. Cantella to come back with a business plan to the November 20, 2017 meeting.

### **PUBLIC HEARING – 1% PROPERTY TAX REVENUES**

Mayor Jones opened the public hearing at 6:46 PM, being there was no one in attendance to discuss the property tax revenues; the hearing was closed at 6:47 PM.

### **ORDINANCE NO. 1865 – PROPERTY TAX LEVY FOR 2018 – SECOND READING**

Council Members Roberts and Farrell moved and approved a motion to approve Ordinance No. 1865 – 1% Property Tax Levy for 2018. Motion passed with all members present voting aye.

### **BUDGET DISCUSSION – FUTURE CITY PROJECTS**

Council Member Halpin and Farrell, Budget/Finance Committee Members, asked the Council to write down 2 to 3 ideas or Capitol Improvement projects that they would like to see funded in the upcoming years. Councilman Halpin discussed with the Council he would like to see money set aside for our buildings, roof repairs, special equipment etc. Clerk/Treasurer Sagen explained this is the first budget that there has been money left over to put into capital improvement projects in 10 years. Council Members agreed that the City is moving in the right direction. Council Member Roberts suggested that the Budget/Finance Committee meet quarterly to discuss budget issues. Everyone agreed.

### **EXECUTIVE SESSION – POTENTIAL LITIGATION**

Mayor Jones recessed the regular scheduled meeting at 7:00 PM and allotted 10 minutes for the purpose of potential litigation. Council Members Hanson, Roberts, Farrell, Rogers, Nogueira, Porter and Halpin were in attendance. Also in attendance were Police Chief Chuck Spoor and Clerk/Treasurer Sagen.

Mayor Jones reconvened the regular meeting at 7:07 PM.

### **DEPARTMENT HEAD REPORTS**

**Fire Chief Todd Strozyk** was absent

**Police Chief Chuck Spoor** asked the Council for permission to hire, Rikki Coma, City of Raymond Reserve Officer for 2 years and #2 on our Entry Level Officer List. By Motion of Council Members Roberts and Halpin, motion carried with all members present voting aye to approve the hiring of Rikki Coma.

Police Chief Spoor would also like permission to order a new police car for 2018. Council Member Roberts would like 2 quotes and bank loan rate information.

**Public Works Director Eric Weiberg** was absent.

**Clerk/Treasurer Gretchen Sagen** sent out the preliminary 2018 budget. The official budget will be ready for the Council and public to view at the November 20<sup>th</sup> meeting.

### **MAYOR'S REPORT**

The Mayor had nothing to report.

### **COUNCIL COMMENTS**

Council Member Halpin informed the Council that he was in front of the Post Office during a downpour of rain and it was literally a lake at the west end of the block off of Fourth & Duryea Street. He would like Public Works Director Weiberg to look into the drainage problem and talk to Rognlin's or the engineers who did the Duryea Street project.

Council Member Farrell would like to see an employee recognition program in place. He feels that we should give plaques or some kind of recognition to Council Members, employees etc. for their years of service. Clerk/Treasurer Sagen said we do have a budget line item for this and we have done this in the past for employees but not Council Members. All Council Members agreed that we should give recognition to City Council Members if they've served one 4 year term or more.

Council Member Nogueira would like the City to sponsor a blanket, hat, mitten Drive because we are fast approaching cold weather and there are homeless people on our streets. Clerk/Treasurer Sagen will contact DSHS, Crisis Support Network, and Chamber of Commerce etc. and see if there's any way we can have a drop off in the city for such items. The Mayor suggested Michelle Layman, Chamber of Commerce President, as a local contact.

Council Member Porter asked about the recycling bins located in South Bend. Council Member Roberts explained to Porter that the State's Capital Budget didn't pass and there are no funds available for the County to fund this project. There are still bins located in Bay Center and Menlo, however there time is limited due to funding.

Council Member Porter also asked the question, "What does the city do for their employees for Christmas?" Council Member Roberts reported that it is a gift of public funds if the city bought anything for their workers. A Christmas dinner or staff luncheon was discussed. Clerk/Treasurer Sagen explained that we have had an employee Christmas luncheon in the past in December but not everyone participates. Council Member Porter and Farrell would like to see a Christmas Party for all City of Raymond employees. Mayor Jones said he would like to discuss that option further.

There being no further business, the meeting was adjourned by motion of Council Members Hanson and Farrell at 7:30 PM.

ATTEST:

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Mayor

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Clerk-Treasurer, CMC