

ORDINANCE #1860

AN ORDINANCE OF THE CITY OF RAYMOND, WASHINGTON AMENDING RAYMOND CITY COUNCIL RULES OF PROCEDURE TO ALLOW TELEPHONIC COUNCIL PARTICIPATION

WHEREAS, the City of Raymond wishes to add an additional section to the Raymond City Council Rules of Procedure to establish a policy for council members to participate in council meetings by teleconference; now therefore;

THE CITY COUNCIL OF THE CITY OF RAYMOND, WASHINGTON DOES ORDAIN:

1. Addition of Code Section. Section 12 is hereby added as follows to the Raymond City Council Rules of Procedure:

- a) Any member of the council may participate via telephone in a council meeting, if the member declares that circumstances prevent physical attendance at the meeting.
- b) Only one (1) council member may participate telephonically per council meeting and no member may participate telephonically at more than two (2) meetings in any twelve (12) month periods, January to December. A member may participate telephonically only from locations within the Unites States, unless the member agrees to pay the costs of international telephone service.
- c) The member shall notify the Clerk/Treasurer and Mayor, if reasonably practicable, at least four hours in advance of a meeting which the member proposes to attend by telephone and shall provide the physical address of the location, the telephone number, and any available facsimile, email, or other document transmission service.
- d) At the meeting, the Clerk/Treasurer shall establish the telephone connection when the call to order is imminent.
- e) A member participating by telephone shall be counted as present for purposes of quorum, discussion and voting.
- f) The member participating by telephone shall make every effort to participate in the entire meeting. From time to time during the meeting the Mayor shall confirm the connection.
- g) The member participating by telephone may ask to be recognized by the Mayor to the same extent as any other member.
- h) To the extent reasonably practicable, the Clerk/Treasurer shall provide backup materials to members participating by telephone.
- i) If the telephone connection cannot be made or is made then lost, the meeting shall commence or continue as scheduled and the Clerk/Treasurer shall attempt to establish or restore the connection, provided that if the member participating by telephone is necessary to achieve a quorum, the meeting shall be at ease, recess, or adjourn as necessary until the telephone connection is established or restored.
- j) Meeting times shall be expressed in Pacific Time regardless of the time at the location of any member participating by telephone.

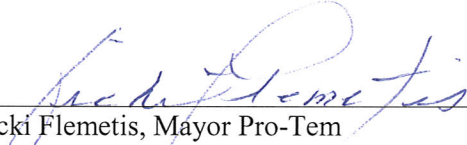
- k) Remarks by members participating by telephone shall be transmitted so as to be audible by all members and the public in attendance at the meeting, provided that in executive session the remarks shall be audible only to those included in the executive session.
- l) As used in this ordinance, "telephone" means any system for synchronous two-way voice communication.

INTRODUCED AND PASSED this 3rd day of April, 2017 by the following vote:

Ayes – 7

Nays – 0

Absent – 0



Vicki Flemetis, Mayor Pro-Tem

ATTEST: 

Gretchen Sagen, Clerk/Treasurer CMC